

# Course Information Packet

EMSE02 | Emergency Medical Technician



LIFESAVER EDUCATION COURSES EMS eCADEMY

2014 Online Courses

# Course Information Packet

## EMSE02 | Emergency Medical Technician

### Introduction

Thank you for your interest in this online course offered by Lifesaver Education Courses. This Course Information Packet (CIP) contains an overview of the course, costs to participate and describes the eCADEMY's admission procedure. This is NOT an application, you must apply online. Review this document carefully before continuing with the application process. If you have any questions after reviewing this document, contact us at [admissions@lifesavercourses.com](mailto:admissions@lifesavercourses.com).

### Course Information

**Online Course with Open Enrollment:** This is an online course with required breakout sessions. You must complete the self-learning portion of the course online and attend the required breakout sessions in person at an approved site. You can enroll and begin this class at any time. Enrollment is open to anyone meeting the course prerequisites and the eCADEMY's admission requirements.

**College Credit:** No college credit is earned for successfully completing this course.

**Clinical Rotations:** You must successfully complete 96 hours of clinical rotations at an approved site to complete this course.

**Completion Deadline:** You must complete all phases of this course within 365 days, beginning on the day you're enrolled in the course.

**Breakout Sessions:** You must attend four breakout sessions at an approved site to complete this course. Students are responsible for scheduling their breakout sessions when they reach the following course milestones.

Required Breakout Sessions		
Session	When to Schedule	What the Session Covers
1	After completing Chapters 1-11	This two day session is offered on a Saturday and Sunday from 9 am to 6 pm. You will review, test, and practice psychomotor skills.
2	After completing Chapters 12-21	This two day session is offered on a Saturday and Sunday from 9 am to 6 pm. You will review, test, and practice psychomotor skills.
3	After completing Chapters 22-29	This two day session is offered on a Saturday and Sunday from 9 am to 6 pm. You will review, test, and practice psychomotor skills.
4	After completing Chapter 30-40	This two day session is offered on a Saturday and Sunday from 9 am to 6 pm. You will review, practice psychomotor skills, take the final examination and take your psychomotor skills test.

**Completion:** Upon successful completion of this course, the participant will be eligible to take the National Registry of EMT's examination.

**Testing Deadline:** You must take the National Registry written certification examination within two years after completing this course.

**Curriculum:** This course is taught according to the current National EMS Education Standards (NEMSES) by the U.S. Department of Transportation for the Emergency Medical Technician. This course exceeds all Texas Department of State Health Services (TDSHS) requirements.

**Lodging:** You must attend the Breakout Sessions at an approved site. Contact the eCADEMY Staff at [admissions@lifesavercourses.com](mailto:admissions@lifesavercourses.com) for a list of available hotels offering discounts.

## Admission Requirements

**Our Commitment to Equality:** It is the policy of Lifesaver Education Courses to treat all students in a fair and equal manner and we do not discriminate based on race, religion, sex, age, national origin, sexual orientation, gender identity, position in the community, or disability that does not prohibit performance of essential skills.

**Email and Internet:** You must have an email address and access to the Internet to enroll in this course.

**Computer System Requirements:** You must have a compatible computer and necessary plug ins.

Operating System	Version	Browser
Microsoft Windows (PC)	XP, Vista, 7 or higher	Firefox 3.6, 8.0 or higher Internet Explorer 7.0 or higher
Mac OS (Mac)	10.7 or higher	Firefox 3.6, 8.0 or higher Safari 5.1 or higher
Plug In Application	PC Version	Mac Version
Adobe Flash Player	8.0 or higher	8.0 or higher
Microsoft PowerPoint Viewer	2003 or higher	2004 or higher
Adobe Reader	7.0.5 or higher	7.0.5 or higher

**Minimum Age:** You must be at least eighteen years of age to take the National Registry certification examination. Candidates have two years after the completion of this course to take the examination.

**Education:** You must have a high school diploma or G.E.D. to complete this course.

**Criminal History:** A criminal history background check is required. Candidates with any criminal history should discuss their situation with the Admissions Staff. A criminal history will not automatically prevent an applicant from becoming certified, but depending on the nature of the offense, certain Texas Department of State Health Services (TDSHS) rules could prohibit the student from becoming certified. See [25 Texas Administrative Code §157.36](#) which states in part, "A person shall be disqualified from eligibility to acquire an EMS certification, or a person's initial or renewal application for EMS certification or paramedic licensure shall be denied, or a person's EMS certification or paramedic license, whether active or inactive, shall be revoked if the petitioner, applicant, certificant, or licensed paramedic is convicted of or place on deferred adjudication community supervision or deferred disposition for an offense committed on or after September 1, 2009 listed in Code of Criminal Procedure, Article 42.12, Sections 3g(a)(1)(A) through (H) as follows: (1) murder; (2) capital murder; (3) indecency with a child; (4)

aggravated kidnapping; (5) aggravated sexual assault; (6) aggravated robbery; (7) substance abuse offenses, as described in Health and Safety Code, Chapter 481, for which punishment is increased under: (a) Health and Safety Code, §481.140, regarding the use of a child in the commission of an offense; or (b) Health and Safety Code, §481.134(c), (d), (e) or (f), regarding an offense committed within a drug free zone, if it is shown that the defendant has been previously convicted of an offense for which punishment was increased under one of those subsections; (8) sexual assault; (9) An offense, other than an offense committed on or after September 1, 2009, for which the person is subject to register as a sex offender under Code of Criminal Procedure, Chapter 62." Any criminal offenses NOT LISTED ABOVE are subject to TDSHS review which may lead to denial, suspension, or revocation.

You can ask the TDSHS to prescreen your criminal history prior to enrolling in a program for a \$50.00 fee. You may contact the TDSHS at [emscert@dshs.state.tx.us](mailto:emscert@dshs.state.tx.us) for further information. All applicants for state certification must submit to a federal background fingerprint check. This is conducted through a state contractor and there is a fee for the fingerprint check. For further information refer to [25 Texas Administrative Code §157.37](#).

**Drug Screen:** A urine drug screen is required and will be randomly conducted at one of the breakout sessions. Random drug testing is mandatory during the course.

**Healthcare Provider CPR Completion:** Candidates MUST hold a current American Heart Association Healthcare Provider; American Red Cross Professional Rescuer; American Safety & Health Institute CPR Pro or National Safety Council Professional Rescuer CPR; or EMS Safety Services CPR and AED for Professional Rescuers course completion card.

**Waiver:** Candidates accepted into the eCADEMY must sign a waiver and release of liability for participating in this course. Other course participation documents may be required.

**Immunizations:** Texas law requires students to have the following immunizations, which are **required prior** to the start of clinical rotations:

- a. **Tetanus-diphtheria (Td):** One dose within the last 10 years. A booster dose may be in the form of a tetanus-diphtheria-pertussis (Tdap) vaccine.
- b. **Measles, Mumps and Rubella (MMR):** Measles--Students born after 1/1/1957 must have had either two doses of measles vaccine administered since January 1, 1968 and on or after their first birthday and at least 28 days apart; OR at least one dose of measles vaccine administered on or after their first birthday. Mumps--Students born on or after 1/1/1957 must have had either one dose of mumps vaccine administered on or after their first birthday. Rubella--Must have one dose administered on or after their first birthday. Many times this vaccine is administered as a MMR dose. If you have the MMR dose, you must have two doses of vaccine.
- c. **Varicella (Chickenpox):** One dose of vaccine for students who received this vaccine prior to 13 years of age; two doses for students who were not vaccinated before their 13th birthday. A history of chickenpox validated by the student, student's physician or parent is acceptable in lieu of vaccination.
- d. **Tuberculosis (TB):** An annual skin test.
- e. **Hepatitis B:** A series of three shots.
- f. **Influenza:** Annual seasonal vaccination.

**Statement of Functional Position Description:** The Texas Department of State Health Services requires that applicants review the following Functional Position Description. Please carefully review the entire section; it outlines the general duties and requirements of the various EMS certifications.

### **1.1 Introduction**

The following general position description for the EMT is provided as a guide for advising those interested in understanding the qualifications, competencies, and tasks required for emergency medical services certification. It is the ultimate responsibility of an employer to define specific job descriptions within the EMS entity.

### **1.2 Qualifications**

To qualify for EMS certification or licensure an individual must successfully complete a Texas Department of State Health Services (TDSHS) approved course and achieve competency in each of the psychomotor skills. In addition, the individual must achieve a passing score on the National Registry examination. Must be at least 18 years of age. Possess a high school education or equivalent. Ability to communicate verbally via telephone and radio equipment; ability to lift, carry and balance up to 125 pounds alone or 250 pounds with assistance; ability to interpret written, oral and diagnostic form instructions; ability to see and hear well; ability to use good judgment and remain calm in high-stress situations; ability to work efficiently throughout an entire work shift; ability to calculate weight and volume ratios and read small print, both under life threatening time constraints; ability to read and understand English language manuals and road maps; ability to accurately discern street sign and address numbers; ability to interview patient, family members and bystanders; ability to document, in writing, all relevant information in prescribed format in light of legal ramifications of such; ability to converse in English with coworkers and hospital staff as to status of patient. Good manual dexterity, with ability to perform all tasks related to highest quality patient care. Ability to bend, stoop, and crawl on uneven terrain; and the ability to withstand varied environmental conditions such as extreme heat, cold, and moisture. Ability to work in low light, confined spaces and other dangerous environments.

### **1.3 Competency Areas**

Must demonstrate competency handling emergencies utilizing all Basic Life Support equipment and skills in accordance with all behavioral objectives in the DOT EMT curriculum and the FEMA document entitled “Recognizing and Identifying Hazardous Material,” and to include aids for resuscitation, blood pressure by palpation and auscultation, oral suctioning, spinal immobilization, patient assessment, and adult, child and infant CPR. Automated external defibrillation is a required course skill.

### **1.4 Description of Tasks**

Receives call from dispatcher, responds appropriately to emergency calls, reads maps, may drive ambulance to emergency site, uses most expeditious route, and observes traffic ordinances and regulations. Determines nature and extend of illness or injury; takes pulse; blood pressure; visually observes changes in skin color; auscultates blood pressure, heart tones and breath sounds; makes determination regarding patient status; establishes priority for emergency care; renders appropriate emergency care (based on competency level); may administer intravenous drugs or fluid replacement as directed by physician. May use equipment (based on competency level) such as but not limited to, defibrillator, electrocardiograph. Performs endotracheal intubation to open airways and ventilate

patient, inflate pneumatic anti-shock garment to improve patient's blood circulation. Assists in lifting, carrying, and transporting patient to ambulance and on to a medical facility. Reassures patients and bystanders, avoids mishandling patient and undue haste, searches for medical identification emblem to aid in care. Extricates patient from entrapment, assesses extent of injury, uses prescribed techniques and appliances, radios dispatcher for additional assistance or services, provides light rescue service if required, provides additional emergency care following established protocols. Complies with regulations in handling deceased, notifies authorities, arranges for protection of property and evidence at scene. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries or illness to the facility, asks for direction from hospital physician or emergency department. Observes patient in route and administers care as directed by physician or emergency department or according to published protocol. Identifies diagnostic signs that require communication with facility. Assists in removing patient from ambulance and into emergency facility. Reports verbally and in writing observations about the patient, patient care at the scene and in route to the facility, provides assistance to emergency staff as required. Replaces supplies, sends used supplies for sterilization, checks all equipment for future readiness, maintains ambulance in operable condition, ensures ambulance cleanliness and orderliness of equipment and supplies, decontaminates vehicle interior, determines vehicle readiness by checking oil, gas, water in battery and radiator, and tire pressure, maintains familiarity with all specialized equipment.

## Tuition, Fees, Payment and Refunds

Students will be responsible for the costs of tuition, fees, textbooks and workbooks. Students are responsible for lodging and transportation to and from breakout sessions. Students are responsible for application and testing fees required by the Texas Department of State Health Services and the National Registry of EMT's.

How much will this course cost? We have included a financial planner for illustrative purposes below. It will provide you with an estimate of the full cost to participate in this course. **The amount due to the eCADEMY for tuition, fees, textbook, insurance, background checks and online access is \$1,107.72. The amount due for clinical supplies is a minimum \$57.68.** This amount will vary, based on your individual order and is due when supplies are ordered. The amount for the course is due as follows:

Pay in Full		Deferred Payment Plan	
Due upon registration	\$15.00	Due upon registration	\$15.00
Due within 7 days of enrollment	\$1,090.72	Due within 7 days of enrollment	\$437.08
		Due monthly for 3 months	\$221.88

- A student who does not pay the balance due within 15 days of the due date will be suspended until payment is received. Accounts more than 60 days past due will result in the student being involuntarily withdrawn from the course and must repeat the entire course.
- Past due accounts may be referred to a collection agency. A collection fee of \$40.00 plus 25% of the balance due will be added to accounts referred to a collection agency.

Lifesaver Education Courses will make refunds to students who properly withdraw from the eCADEMY in accordance with our policy. Students who do not follow the withdrawal procedure will not receive a refund.

- Students who withdraw before completing the online coursework for the first chapter will receive a 100% refund of eligible fees paid and a 50% refund of tuition paid.
- No monies are refunded after the student completes the first chapter.

Fees eligible for refund include drug screen, lab, and psychomotor skill testing fees. Application, textbook and online access, and criminal history fees are not eligible for refunds. Refunds will be made within thirty (30) calendar days of the student's withdrawal.

Item	Our Fee/Cost	Notes/Item Specifications	My Cost
Application Fee	\$15.00	Required (Non Refundable)	\$15.00
Tuition	\$595.20	Required	\$595.20
Drug Screen	\$24.57	Required	\$24.57
Criminal Background	\$20.00	Required (Non Refundable)	\$20.00
Lab Fee	\$35.00	Required	\$35.00
Malpractice Insurance	\$30.00	Required	\$30.00
Psychomotor Skill Test Fee	\$35.00	Required	\$35.00
FISDAP Access	\$35.00	Required	\$35.00
<b>Textbooks and Supplements</b>			
Textbook and online access		Required (Non Refundable)	\$317.95
<b>Clinical Uniforms and Equipment (Ordered online prior to clinical rotations. Due when ordered)</b>			
Clinical Uniform Shirt & Patch	\$35.18	Required	\$35.18
Student ID Badge	\$22.50	Required	\$22.50
Clinical Uniform Pants	\$22.08 mens \$31.98 womens	Black slacks or EMS type pants	
Stethoscope	\$30.53	Single tube with single or dual head chest piece	
Trauma Sheers	\$3.00	7 ¼ size	
Eye Protection	\$4.35 over glasses \$9.20 no glasses	Must be CE EN 166 Certified and meet ANSI Z87.1-2003 impact standards	
Penlight	\$3.00	No flashlight	
Gloves, 100 per box	\$17.85	Must be latex free with a minimum 10.5' cuff and at least 5 mil thickness	
<b>Other Costs</b>			
Immunizations		Required	
Lodging, travel, meals			
NREMT Application Fee	\$70.00	(Charge for each attempt to pass the exam)	
State Registration Fee	\$64.00		
My Anticipated Costs:			

## Course Schedule

This course is composed of self-learning and instructor-led segments. The total number of hours for instructor led segments is 64. We recommend completing a chapter per week for a 40 week course. You must complete all coursework and clinical rotations within 52 weeks (365 days).

## How to Apply for Admission

Enrollment is open to anyone meeting the course prerequisites and the eCADEMY's admission requirements. You may enroll anytime. Once accepted, you can begin the course.

ENROLL/REGISTRATION: You can apply online by going to our website, [www.lifesavercourses.com/ecademy\\_emt.html](http://www.lifesavercourses.com/ecademy_emt.html). There is a non-refundable, non-transferrable fee of \$15.00 to apply and is due at the time you apply.

## Questions?

For questions about this course visit our website at [www.lifesavercourses.com](http://www.lifesavercourses.com), email us at [admissions@lifesavercourses.com](mailto:admissions@lifesavercourses.com) or call 800-311-5805.

For questions about written testing contact the National Registry of EMTs. Visit [www.nremt.org](http://www.nremt.org). For questions about state certification, contact the Texas Department of State Health Services. Visit <http://www.dshs.state.tx.us/emstraumasystems/default.shtm>.