

# Course Information Packet

EMSE02 | Emergency Medical Technician



**LIFESAVER EDUCATION COURSES EMS eCADEMY**

2020-2022 Online Courses

# Course Information Packet

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## EMSE02 | Emergency Medical Technician

### Introduction

Thank you for your interest in this course offered by Lifesaver Education Courses. This Course Information Packet contains an overview of the course, an estimate of the costs to participate, and describes the eCADEMY'S admission procedure. This is NOT an application, you must apply online at [www.lifesavercourses.com/apply](http://www.lifesavercourses.com/apply). Review this complete document carefully before continuing with the application process. If you have any questions after reviewing this document, contact the Admissions Office at 888-218-8060 or [admissions@lifesavercourses.com](mailto:admissions@lifesavercourses.com).

### Course Information

**Complete Course Information including eCADEMY and course policies, Code of Conduct and other information is available to enrolled students in the Student Handbook. If you would like to review the Student Handbook before enrolling, contact the Admissions Office.**

**Online Course with Open Enrollment:** This is an online course with required breakout sessions. You must complete the self-learning portion of the course and attend the required breakout sessions in person at an approved site. You can enroll and begin this course at any time. Enrollment is open to anyone meeting the course prerequisites and the eCADEMY'S admission requirements.

**Curriculum:** This course is taught according to the current National EMS Education Standards (NEMSES) by NHTSA for the Emergency Medical Technician. This course meets or exceeds all Texas Department of State Health Services (TDSHS) requirements. The skills, methods, and procedures taught during this course will comply with the NEMSES Standards.

**College Credit:** No college credit is earned for successfully completing this course.

**Clinical Rotations:** You must complete 120 hours of clinical rotations at approved sites to complete this course. Clinical rotations can begin after you complete the second breakout session.

**Completion Deadline:** You must complete all phases of this course within one calendar year, beginning on the date you are enrolled in the course.

**Passing Score:** The minimum passing score for this course is 80.0%.

**Breakout Sessions:** You must attend two breakout sessions at an approved site to complete this course. Students are responsible for scheduling their breakout sessions when they reach the following course milestones.

Required Breakout Sessions		
Session	When to Schedule	What the Session Covers
1	After completing Chapters 1-28	This two day session is offered on a Saturday and Sunday from 8 am to 6 pm. You will review and practice psychomotor skills.
2	After completing Chapters 28-41	This two day session is offered on a Saturday and Sunday from 8 am to 6 pm. You will review and practice psychomotor skills.

**Required Minimum Hours:** The student must spend a minimum of 90 hours in the course portal engaged in a learning activity. All activities in the course portal are timed.

**Completion:** Upon successful completion of this course, the participant will be eligible to take the National Registry of EMT’s written examination.

**NREMT Testing Deadline:** You must take the National Registry written certification examination within two years after completing this course.

**Student Housing/Lodging:** You must attend the Breakout Sessions at an approved site. The Amarillo, Texas site has student housing available. Contact the eCADEMY Staff at [staff@lifesavercourses.com](mailto:staff@lifesavercourses.com) to see if student housing is available during your breakout session.

**Statement of Functional Position Description:** The Texas Department of State Health Services requires that applicants review the following Functional Position Description. Please carefully review the entire section; it outlines the general duties and requirements of the EMT.

**Introduction**

The following general position description for the EMT is provided as a guide for advising those interested in understanding the qualifications, competencies, and tasks required for emergency medical services certification. It is the ultimate responsibility of an employer to define specific job descriptions within the EMS entity.

**Qualifications**

To qualify for EMS certification or licensure an individual must successfully complete a Texas Department of State Health Services (TDSHS) approved course and achieve competency in each of the psychomotor skills. In addition, the individual must achieve a passing score on the National Registry examination. Must be at least 18 years of age. Possess a high school education or equivalent. Ability to communicate verbally via telephone and radio equipment; ability to lift, carry and balance up to 125 pounds alone or 250 pounds with assistance; ability to interpret written, oral and diagnostic form instructions; ability to see and hear well; ability to use good judgment and remain calm in high-stress situations; ability to work efficiently throughout an entire work shift; ability to calculate weight and volume ratios and read small print, both under life threatening time constraints; ability to read and understand English language manuals and road maps; ability to accurately discern street sign and address numbers; ability to interview patient, family members and bystanders; ability to document, in writing, all relevant information in prescribed format in light of legal ramifications of such; ability to converse in English with coworkers and hospital staff as to status of patient. Good manual dexterity, with ability to perform all tasks related to highest quality patient care. Ability to bend, stoop, and crawl on uneven terrain; and the ability to withstand varied environmental conditions such as extreme heat, cold, and moisture. Ability to work in low light, confined

spaces and other dangerous environments.

### Competency Areas

Must demonstrate competency handling emergencies utilizing all Basic Life Support equipment and skills in accordance with all behavioral objectives in the DOT EMR curriculum and the FEMA document entitled “Recognizing and Identifying Hazardous Material,” and to include aids for resuscitation, blood pressure by palpation and auscultation, oral suctioning, spinal immobilization, patient assessment, and adult, child and infant CPR. Automated external defibrillation is a required course skill.

### Description of Tasks

Receives call from dispatcher, responds appropriately to emergency calls, reads maps, may drive ambulance to emergency site, uses most expeditious route, and observes traffic ordinances and regulations. Determines nature and extent of illness or injury; takes pulse; blood pressure; visually observes changes in skin color; auscultates blood pressure, heart tones and breath sounds; makes determination regarding patient status; establishes priority for emergency care; renders appropriate emergency care (based on competency level); may administer intravenous drugs or fluid replacement as directed by physician. May use equipment (based on competency level) such as but not limited to, defibrillator, electrocardiograph. Performs endotracheal intubation to open airways and ventilate patient, inflate pneumatic anti-shock garment to improve patient’s blood circulation. Assists in lifting, carrying, and transporting patient to ambulance and on to a medical facility. Reassures patients and bystanders, avoids mishandling patient and undue haste, searches for medical identification emblem to aid in care. Extricates patient from entrapment, assesses extent of injury, uses prescribed techniques and appliances, radios dispatcher for additional assistance or services, provides light rescue service if required, provides additional emergency care following established protocols. Complies with regulations in handling deceased, notifies authorities, arranges for protection of property and evidence at scene. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries or illness to the facility, asks for direction from hospital physician or emergency department. Observes patient in route and administers care as directed by physician or emergency department or according to published protocol. Identifies diagnostic signs that require communication with facility. Assists in removing patient from ambulance and into emergency facility. Reports verbally and in writing observations about the patient, patient care at the scene and in route to the facility, provides assistance to emergency staff as required. Replaces supplies, sends used supplies for sterilization, checks all equipment for future readiness, maintains ambulance in operable condition, ensures ambulance cleanliness and orderliness of equipment and supplies, decontaminates vehicle interior, determines vehicle readiness by checking oil, gas, water in battery and radiator, and tire pressure, maintains familiarity with all specialized equipment.

## Admission Requirements

**Our Commitment to Equality:** It is the policy of Lifesaver Education Courses to treat all students in a fair and equal manner and we do not discriminate based on race, religion, sex, age, national origin, sexual orientation, gender identity, position in the community, or disability that does not prohibit performance of essential skills.

**Minimum Age:** The NREMT does not require you be 18 years of age or older to take the certification examination. Candidates have two years after the completion of this course to take the examination. Texas requires applicants seeking state certification to be at least 18 years of age. Applicants seeking certification in another state should check with that state’s EMS regulatory agency for requirements.

**Education:** The NREMT does not require you to have a high school diploma or GED to take the certification examination. Texas requires applicants seeking state certification to have a high school diploma or GED. Applicants seeking certification in another state should check that state's EMS regulatory agency for requirements.

We recommend all candidates complete an appropriate standardized aptitude test battery (such as the General Aptitude Test Battery (GATB)) and a standardized test of reading achievement before enrolling in this course. This testing assesses capacities and abilities necessary to comprehend the information relayed in the EMT course.

**Criminal History:** A criminal history background check is required. Candidates with any criminal history should discuss their situation with the Admissions Staff prior to applying for admission. Applicants seeking certification in another state should check with that state's EMS regulatory agency to discuss your criminal history and background check requirements.

A criminal history will not automatically prevent an applicant from becoming certified, but depending on the nature of the offense, certain Texas Department of State Health Services (TDSHS) rules could prohibit the student from becoming certified. See [25 TAC Part 1, §157.36](#) which states in part, "A person shall be disqualified from eligibility to acquire an EMS certification, or a person's initial or renewal application for EMS certification or paramedic licensure shall be denied, or a person's EMS certification or paramedic license, whether active or inactive, shall be revoked if the petitioner, applicant, certificant, or licensed paramedic is convicted of or place on deferred adjudication community supervision or deferred disposition for an offense committed on or after September 1, 2009 listed in Code of Criminal Procedure, Article 42.12, Sections 3g(a)(1)(A) through (H) as follows: (1) murder; (2) capital murder; (3) indecency with a child; (4) aggravated kidnapping; (5) aggravated sexual assault; (6) aggravated robbery; (7) substance abuse offenses, as described in Health and Safety Code, Chapter 481, for which punishment is increased under: (a) Health and Safety Code, §481.140, regarding the use of a child in the commission of an offense; or (b) Health and Safety Code, §481.134(c), (d), (e) or (f), regarding an offense committed within a drug free zone, if it is shown that the defendant has been previously convicted of an offense for which punishment was increased under one of those subsections; (8) sexual assault; (9) An offense, other than an offense committed on or after September 1, 2009, for which the person is subject to register as a sex offender under Code of Criminal Procedure, Chapter 62." Any criminal offenses NOT LISTED ABOVE are subject to TDSHS review which may lead to denial, suspension, or revocation.

You can ask the TDSHS to prescreen your criminal history prior to enrolling in a program for a \$50.00 fee. You may contact the TDSHS at [emscert@dshs.state.tx.us](mailto:emscert@dshs.state.tx.us) for further information. All applicants for Texas state certification must submit to a federal background fingerprint check. This is conducted through a state contractor and there is a fee for the fingerprint check. For further information refer to [25 TAC Part 1, §157.37](#).

**Drug Screen:** A urine drug screen is required and will be randomly conducted at one of the breakout sessions. Random drug testing is mandatory during the course.

**Healthcare Provider CPR-BLS Completion:** Candidates MUST hold a current American Heart Association Healthcare Provider; American Red Cross Professional Rescuer; American Safety & Health Institute CPR

Pro; National Safety Council Professional Rescuer CPR or EMS Safety Services CPR and AED for Professional Rescuers course completion card prior to the start of clinical rotations.

**Liability Waiver:** Candidates accepted into the Academy must sign a waiver and release of liability for participating in this course. Other course participation documents may be required.

**Immunizations:** Texas law requires students to have the following immunizations, which are **required prior** to the start of clinical rotations:

- a. **Tetanus-diphtheria (Td):** Must have one dose within the last 10 years. A booster dose may be in the form of a tetanus-diphtheria-pertussis (Tdap) vaccine.
- b. **Measles, Mumps and Rubella (MMR):** Measles--Students born after 1/1/1957 must have had either two doses of measles vaccine administered since January 1, 1968 and on or after their first birthday and at least 28 days apart; OR at least one dose of measles vaccine administered on or after their first birthday. Mumps--Students born on or after 1/1/1957 must have had either one dose of mumps vaccine administered on or after their first birthday. Rubella--Must have one dose administered on or after their first birthday. Many times this vaccine is administered as a MMR dose. If you have the MMR dose, you must have two doses of vaccine.
- c. **Varicella (Chickenpox):** One dose of vaccine for students who received this vaccine prior to 13 years of age; two doses for students who were not vaccinated before their 13th birthday. A history of chickenpox validated by the student, student's physician or parent is acceptable in lieu of vaccination.
- d. **Tuberculosis (TB):** Had a tuberculin skin test within the last 365 days.
- e. **Hepatitis B:** Have completed the series of three shots. If a student has started but not completed the series, they must complete the series as rapidly as is medically feasible and must show serologic confirmation of immunity to the Hepatitis B virus prior to placement at a clinical site.
- f. **Influenza:** Have had a vaccine in the last 365 days. A student who is allergic or has some medical condition which prevents them from having this vaccine must provide a doctor's statement declaring the medical condition which would prevent vaccination.

**Email and Internet:** You must have an email address and access to the Internet is required to enroll in this course.

**Computer System Requirements:** You must have a compatible computer and necessary plug ins.

Operating System	Version	Browser
Microsoft Windows (PC)	XP, Vista, 7 or higher	Firefox 3.6, 8.0 or higher Internet Explorer 7.0 or higher
Mac OS (Mac)	10.7 or higher	Firefox 3.6, 8.0 or higher Safari 5.1 or higher
Plug In Application	PC Version	Mac Version
Adobe Flash Player	8.0 or higher	8.0 or higher
Microsoft PowerPoint Viewer	2003 or higher	2004 or higher
Adobe Reader	7.0.5 or higher	7.0.5 or higher
Speakers Required		
Microphone Required		
Camera Required		

## Disability Accommodations

The eCADEMY complies with applicable provisions of the Americans with Disabilities Act (ADA) and applicable Texas Department of State Health Services (TDSHS) rules. The student has been provided with a Statement of Functional Position Description which outlines the general position description for the EMR, EMT and AEMT.

**Permitted Testing:** The law permits testing that requires the use of sensory, manual or speaking skills where the tests are intended to measure essential functions of the profession.

**NREMT Testing Accommodations:** There is a separate process for requesting an accommodation for the National Registry certification or psychomotor skills examination. The National Registry will establish eligibility for accommodations. For information about the National Registry Disability Policy go to: <https://www.nremt.org/rwd/public/document/policy-accommodations>

**Accommodations that CANNOT Be Made:** The following are some examples of accommodations that cannot be made due to the essential functions of the profession.

- No accommodation during course testing that will compromise or fundamentally alter the testing of skills that are required to function safely and efficiently within the profession
- No additional time for skills within specific time frames
- A written examination may not be given with an oral reader
- A written test must be completed within the allowable time

## Tuition, Fees, Clinical Supplies, and Payment

Students will be responsible for the costs of tuition, fees, textbooks, other course materials, and clinical supplies. In addition, students are responsible for lodging, meals and transportation to and from breakout sessions.

Once you complete this course, students are responsible for application and testing fees required by the National Registry of EMTs and the state EMS regulatory agency in which they will seek certification.

We have included a financial planner for illustrative purposes below. It will provide you with an estimate of the full cost to participate in this course. Items in green must be purchased from the eCADEMY.

<i>These required costs are due within 7 days of enrollment. A payment plan is available.</i>		
Tuition	Required	\$715
Drug Screen	Required	\$24
Criminal Background	Required (Non-Refundable)	\$30
Lab Fee	Required	\$35
Malpractice Insurance	Required (Non-Refundable)	\$30
<i>Once enrolled, students must order and pay in full for the online course access code.</i>		
eBook with access to online course and clinical scheduling and documentation software	Required (Non-Refundable)	\$160.99

<b><i>At the first breakout session, the student must order the following for clinical rotations.</i></b>		
Clinical Uniform Shirt	Required	\$34
Student ID Badge	Required	\$20
<b><i>You must obtain the following before you can begin clinical rotations. You can purchase these from us or obtain them on your own. If you obtain them yourself, you must bring them to the first breakout session for approval.</i></b>		
Clinical Uniform Pants	Black slacks or EMS type	\$30
Stethoscope	Single tube with single or dual head chest piece	\$15
Trauma Sheers	7 ¼ inch	\$3
Eye Protection	Must be CE EN 166 Certified and meet ANSI Z87.1-2003 impact standards	\$6
Pupil light	No flashlights	\$2
Gloves (100 per box)	Latex free and minimum 10.5" cuff and at least 5mil thickness	\$12
<b><i>Other Costs</i></b>		
Immunizations	Required	
Travel and meals		
NREMT Application Fee	\$75.00	(Charged for each attempt to pass the exam)
Texas State Certification Fee	\$64.00	If you are seeking Texas Certification
<b>My Anticipated Costs:</b>		

**Payment:** Students have the option to choose a payment plan for tuition and fees. Costs for books and clinical expenses must be paid for separately. You must choose your payment option for tuition and fees when applying for admission. The total amount for tuition and fees is due as follows:

<b>Pay in Full Option</b>		<b>Deferred Payment Plan Option</b>	
Due within 7 days of enrollment	100%	Due within 7 days of enrollment	60%
		Due in two equal monthly payments	40%

- A \$10.00 fee will be assessed to students choosing the Deferred Payment Plan.
- Statements process on the first business day of the month and are submitted electronically to students. Payment is due by 11:59 pm CT on the 15<sup>th</sup> day of the month. There is a late fee of \$15.00.
- A student who is more than seven (7) days past due will be suspended until payment is received.
- Accounts 31 days past due are considered delinquent and will result in the student being involuntarily withdrawn from the eCADEMY.
- Delinquent accounts may be referred to a collection agency. A collection fee of 33% of the

delinquent balance will be added to accounts referred to a collection agency.

**Refunds:** Lifesaver Education Courses will make refunds to students who properly withdraw from the eCADEMY in accordance with our policy. Students who do not follow the withdrawal procedure will not receive a refund.

- a. Students who withdraw within 14 days from their enrollment date will receive a 100% refund of eligible fees and an 80% refund of tuition paid.
- b. Students who withdraw within 21 days from their enrollment date will receive a 75% refund of eligible fees paid and a 40% refund of tuition paid.
- c. Students who withdraw within 28 days from their enrollment date will receive a 50% refund of eligible fees paid and a 20% refund of tuition paid.
- d. No monies are refunded after 28 days from their enrollment date.

Fees eligible for refund include the drug screen and lab fee. Refunds will be made within thirty (30) calendar days of the student's withdrawal.

## Course Schedule

This course is composed of self-learning and instructor-led segments. We recommend students complete a minimum of two chapters per week. The total number of hours for instructor-led segments is 40. The total number of hours for all segments is 250. The segments are as follows:

- 90 Self Learning Hours
- 4 Virtual didactic hours
- 36 Skill practice hours (at an approved site)
- 48 Emergency Department clinical hours (at an approved site)
- 72 Ambulance clinical hours (at an approved site)

## Frequently Asked Questions

Q: I live in a state other than Texas. Can I take this course?

A: Yes, you can take this course. The curriculum is the national standard and you will take the NREMT certification examination. You will need to know the requirements for the state you will be seeking certification in after you pass the NREMT examination.

Q: I am not 18 years old. Can I take this course?

A: Yes, you can take this course. The NREMT does not require you to be 18 years old to take the certification examination. You will need to know the requirements for the state you will be seeking certification in after you pass the NREMT examination. For example, in Texas, you must be 18 to apply for state certification.

Q: I do not have a high school diploma or GED. Can I take this course?

A: Yes, you can take this course. The NREMT does not require you to have a diploma or GED to take the certification examination. You will need to know the requirements for the state you will be seeking certification in after you pass the NREMT examination. For example, in Texas, you must have a high school diploma or GED to apply for state certification.

## Questions?

For questions about this course visit our website at [www.lifesavercourses.com](http://www.lifesavercourses.com), email us at [admissions@lifesavercourses.com](mailto:admissions@lifesavercourses.com) or call our Admissions Office at 888-218-8060.

For questions about written testing contact the National Registry of EMTs. Visit [www.nremt.org](http://www.nremt.org).

For questions about Texas state certification, contact the Texas Department of State Health Services. Visit <http://www.dshs.state.tx.us/emstraumasystems/default.shtm>.

For questions about state certification for a state other than Texas, contact that state's EMS regulatory agency.

## **How to Apply for Admission**

Enrollment is open to anyone meeting the course requirements and the eCADEMY's admission policies. You can apply for this course at any time. Applicants will receive electronic notification of their admission status.

You can apply for admission to this course by going to our website, [www.lifesavercourses.com/apply](http://www.lifesavercourses.com/apply).